

**OFFICE OF THE REGISTER OF DEEDS
ROCKINGHAM COUNTY COURTHOUSE
PO BOX 896, KINGSTON NH 03848
10 ROUTE 125, BRENTWOOD NH 03833**

Cathy Ann Stacey
Register of Deeds
www.nhdeeds.com

Telephone
603-642-5526
Fax Number
603-642-5930

DATE: _____

ACCOUNT #: _____

NAME: _____

FIRM NAME: _____

ADDRESS: _____

TELEPHONE: ____ - ____ - ____

FAX: ____ - ____ - ____

E-MAIL ADDRESS _____

(To avoid errors please type e-mail address)

CONTACT PERSON IF OTHER THAN PERSON OPENING ACCOUNT:

I HEREBY GIVE AUTHORIZATION FOR A COPY ACCOUNT TO BE OPENED AT THE ROCKINGHAM COUNTY REGISTRY OF DEEDS. I UNDERSTAND THAT PAYMENT IN FULL SHALL BE MADE TO THE REGISTRY OF DEEDS WITHIN 10 DAYS OF BILLING OR MY ACCOUNT WILL BE CLOSED. THREE LATE PAYMENTS WILL RESULT IN MY ACCOUNT BEING PERMANENTLY CLOSED.

Signature of Applicant

Please Print Name

Authorized Signature of Above Firm

Please Print Name

SSN or TAX ID #: _____

PASSWORD: _____

(No more than 8 characters or letters)

PLEASE REMIT A PHOTOCOPY OF THE DRIVER'S LICENSE OF PERSON RESPONSIBLE FOR ACCOUNT.

IF A BUSINESS ENTITY ALSO INCLUDE A COPY OF A CERTIFICATE OF GOOD STANDING FROM THE SECRETARY OF STATE AND CORPORATE VOTE GIVING AUTHORITY.

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COPY ACCOUNT POLICY

Copy accounts are a courtesy and privilege we extend to certain individuals and companies utilizing this office. If the following items are unacceptable or not met, your account privileges will be terminated.

All copy account invoices must be paid in full within ten (10) days of receipt or your account will be closed. Three late payments will result in accounts being permanently closed. We do not carry credits or accept partial payments during the billing cycle period as it places a huge burden on this office's staff.

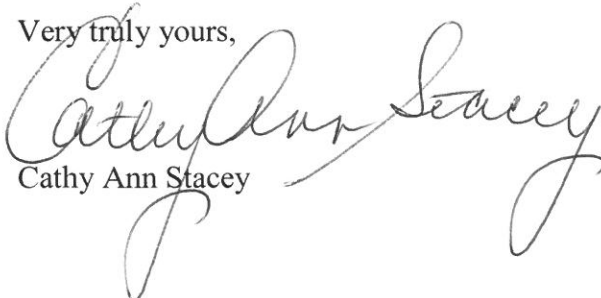
Check returned from the bank for insufficient funds or any other reason will incur a \$ 25.00 fee.

Copy accounts must be used on a continual monthly basis or they will be closed.

This office does not keep track of individual orders placed and you will not receive an itemized invoice. This is not debatable. It is your responsibility to keep a record of the orders you or your agent place at the time of the receipt of copies. Internet orders can be viewed online by clicking on view my account history.

A password is necessary to insure proper usage of the billing accounts. This password must be used on all orders. It is your responsibility to provide your password to any individuals that you allow to charge on your account. Our office will not disclose anyone's password.

Very truly yours,


Cathy Ann Stacey

I hereby acknowledge receipt of the copy account protocol and agree to its terms.

Date:

Print Name:

Company Name:

Please sign and return to the Registry of Deeds in order to activate your account.