



GRAFTON COUNTY REGISTRY OF DEEDS  
3855 Dartmouth College Highway ~ Box 4  
North Haverhill, New Hampshire  
Tel. (603) 787-6921 ~ Fax (603) 787-2363  
Kelley Jean Monahan Register of Deeds  
[kmonahan@co.grafton.nh.us](mailto:kmonahan@co.grafton.nh.us)

A copy account is a courtesy that we offer individuals and companies who would like to access our index to search the database to print documents that have been recorded to the Official Public Record at the Grafton County Registry of Deeds. To manage your own billing, the convenience product AVA is available on our website at NHdeeds.com. A credit card with an initial draw down of \$20.00 is required, the unused balance will be credited back to the card the same day.

The cost per copy is One dollar and five cents (\$1.05 per page).

\$1.00 to Grafton County and .05 to our vendor for the credit card processing fees.

**APPLICATION FOR LAREDO ACCOUNT:**

I hereby submit my application for an account with the Grafton County Registry of Deeds to allow access to the Laredo Land Records Document Search Engine.

Please print all information:

COMPANY NAME \_\_\_\_\_

Authorized Contact person: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Tel # \_\_\_\_\_ Fax # \_\_\_\_\_

Account contact e-mail address: \_\_\_\_\_

I understand the cost of copies will be One dollar (\$1.00) per page.

I understand my account is due and payable within 30 days of receipt and if not kept current, all my privileges will be revoked after 60 days. Business checks **only** are accepted to open an account. A \$25.00 fee will be charged on any returned checks.

The Registry is not responsible for errors made by the account user when ordering copies.

I understand there is a \$5.00 monthly maintenance fee for each Laredo account.

It is your responsibility to notify this office of any changes to your organization, immediately, in writing that will affect this account., i.e.: Organization name change, change in address, contact person, email, telephone numbers, etc.

Authorizing signature (*Please sign and print name*)

\_\_\_\_\_  
Date: \_\_\_\_\_

**For new accounts there is a one-time \$120 non-refundable account set-up fee.** We will assign an account number to you. Please choose a password that is not an "obvious password", such as your initials or name, to avoid unwanted access to your account. If there are multiple users in your office, subaccounts are available.

Account #: \_\_\_\_\_ (will be assigned by Deeds office)

Password \_\_\_\_\_ (up to 8 letters or numbers)

**\$120 Set-up Fee enclosed:** \_\_\_\_\_

## Additional Sub Accounts/Users

Account Numbers will be assigned by the Deeds office. Please list Passwords below

Account# \_\_\_\_\_  
Assigned by Deeds office

Password \_\_\_\_\_

Account# \_\_\_\_\_  
Assigned by Deeds office

Password \_\_\_\_\_

Account# \_\_\_\_\_  
Assigned by Deeds office

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