

BELKNAP COUNTY REGISTRY OF DEEDS

64 Court Street Laconia, New Hampshire 03246

Phone 603-527-5420 • belknap@nhdeeds.com

Judith A. McGrath, Register

Application for LAREDO Account:

In submitting this application I understand and agree to the following:

FOR NEW ACCOUNTS THERE IS A ONE TIME \$50 SET-UP FEE

- 1) The cost of copies will be two dollars (2.00) per page copied.
- 2) Payment must be received within 15 days of receipt of bill or your account will be closed without notification. There will be a \$35.00 reactivation fee to reopen a closed account.
- 3) **You will be invoiced monthly via email.** You must create a user profile via the Laredo Connect portal to view prints and invoices. <https://www.fidlar.com/LaredoConnect.aspx>
- 4) The user of LAREDO is responsible for and must provide all equipment necessary to access the Registry data.
- 5) Returned checks will incur a \$25.00 fee. (We do not accept credit or debit cards at this time)
- 6) The Registry is not responsible for errors made by the user/account holder when printing .
- 7) If more than one person in an office may be using LAREDO at the same time, you will need multiple user logins. Only one user name may be logged in at the same time.
- 8) It is your responsibility to notify this office of any changes that would pertain to your account such as, name change, change in address, contact name, telephone number, or email address.
- 9) **The Registry will assign an account number and password for you.**
- 10) **Will there be multiple users under your account?**
If so how many are needed? _____

Company Name: _____

Authorized Contact Name: _____

Mailing Address: _____

Billing email address: _____

(please type for accuracy)

Contact email address: _____

Telephone number: _____

I hereby give authorization for a LAREDO Account(s) to be opened at the Belknap County Registry of Deeds. I agree to the terms and conditions set forth in this application.

Authorized signature _____ Date: _____

Print name: _____

All user names and passwords will be assigned by the Registry. The Registry will notify you once the application has been accepted.