

Cheshire County Registry of Deeds Anna Z. Tilton  
33 West Street Keene, N.H. 03431  
603-352-0403

**Swift User Agreement**

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, between  
the *Cheshire County Registry of Deeds and*

Business Name: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Email Address: \_\_\_\_\_

I understand that I can choose to have the original paper instrument returned to me or not to be returned. I further understand that any instrument recorded and stored in our office as an electronic and/or paper document, is considered the original and official record.

- Option A: Swift User has opted to receive their recorded documents returned in electronic format at the above email address. The Swift User has also agreed to supply a self-addressed return envelope for the original paper document to be returned to the address listed above. Licensee understands they will have 7 days to open and download the electronic image. After 7 days the email link will expire.
  
- Option B: Swift user has opted to receive their recorded documents returned in electronic format. The Swift User has also agreed to pick up original documents within \_\_\_\_\_ days from the recorded date. Licensee understands they will have 7 days to open and download the electronic image. After 7 days the email link will expire.
  
- Option C: Swift user has opted to receive their recorded documents returned in electronic format. The Swift user has chosen not have the paper document returned, and grants permission for the Registry of Deeds to discard the original paper document.

Authorized Signature: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_